

WORKING SUPERVISOR - COMPOST FACILITY

DISTINGUISHING FEATURES OF THE CLASS: Work involves responsibility for supervision and performance of tasks related to the operation of a Compost Facility. Oversees and performs the safe and efficient operation and maintenance of equipment, including screening, processing and receiving material relevant to the process. Work is performed under general supervision from the Plant Manager and/or the Solid Waste Director with leeway allowed for planning work methods and dealing with emergency conditions. Supervision is exercised over work of other subordinate personnel. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only) Assists in the operation of the plant to assure the most efficient and economic use of equipment, supplies and staff; Supervises and participates in Compost Facility maintenance projects; Performs daily inspection of plant and plant machinery; Performs or supervises necessary tests for control of plant operation; Issues instructions for the handling of compost and materials; Schedules, supervises and assists in the cleaning of the Compost Facility; Supervises and instructs subordinate employees; Conducts periodic examinations of plant equipment and directs necessary repairs and maintenance; Maintains records and prepares periodic reports on the operation of the plant.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Working knowledge of the practices used and equipment required in the operation and maintenance of a Compost Facility; Working knowledge of the operations of a modern Compost Facility; Ability to supervise the operation of related mechanical and electrical equipment; Ability to make routine laboratory and field tests for control of plant operation; Ability to plan and supervise the work of subordinates; Mechanical aptitude; Alertness and dependability; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: One year of experience in the operation of highway construction and maintenance equipment and six months of experience as a Compost Facility operator or equivalent.

SPECIAL REQUIREMENTS: Valid Class B CDL Drivers License with Air Brakes at time of appointment and maintained during employment.

Approved 12/13/06