NURSES AIDE TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: The trainee level is used during the period of time the employee participates in a New York State Department of Health 100 hour certified nurse aide training program. Persons appointed to the trainee level will be advanced to Nurses Aide upon satisfactory completion of the certification Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only) During the training program the employee learns and participates in clinical experience required by the training program which includes but is not limited to the following tasks: Labels and stores patients' clothes and turns over valuables to person designated by health care facilities; Cleans, dusts, and keeps in order private rooms, ward units, and other facilities; Helps regulate number of visitors and gives information to visitors in accordance with instructions from nurse in charge; Assists nurse in lifting and turning heavy or helpless patients, in restraining irrational patients, in holding patients for treatment and in care of involuntary and disturbed patients and in preparing patients for surgery; Assists patients to dress, and assists in preparing patients for surgery; May assist in walking, feeding and bathing patients and caring for their personal needs; Assists with care and maintenance of room furniture, fixtures and supplies to keep patients safe and comfortable; Cleans and sterilizes health care equipment; Assembles information concerning the patients condition and enters reports on the patients records.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Ability to understand and carry out accurately and specifically non-technical oral and written directions; mental and physical strength and alertness; willingness to cooperate and to follow carefully a prescribed routine; discretion; tact; and good judgment; ability to get along well with others and to secure cooperation of patients; interest in health care facility work neatness and good appearance; good physical condition.

MINIMUM QUALIFICATIONS: None is required.