

## LABORER

DISTINGUISHING FEATURES OF THE CLASS: A Laborer performs routine physical work which requires physical endurance and a willingness to perform arduous tasks. Additionally, incumbents may perform other simple office duties as the occasion demands. The work is performed under direct supervision. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only) Rakes and shovels asphalt to patch potholes or assist in the paving of roads; Assists in the installation, maintenance and repair of sidewalks by shoveling, jackhammering, laying forms, and pouring cement; Assists in the installation, maintenance, and repair of pipeline by excavating, laying pipe, and backfilling; Loads and unloads trucks; Cuts brush, removes dead trees, plants grass, and mows lawns; Cleans debris from parking lots and culverts; Shovels snow and spreads salt on sidewalks; Serves as a wingman on a snow plow; Operates power tools and equipment such as saws, mixers, jackhammers, and mowers; Acts as a flagsperson on street jobs; Performs routine maintenance on water and sewer systems; Cleans vehicles and buildings; Operates motor equipment on a relief, emergency, or trainee basis; May assist in the collection of data; May function in an office filing, making copies, taking messages and data entry. Duties may vary depending on the location of the position.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Ability and willingness to perform routine manual tasks; Ability to follow oral and written directions; Ability to take and relay messages; Ability to read and write; Willingness to work in inclement weather; Physical strength and endurance; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None.

NOTE: A valid NYS drivers license at the time of appointment and maintained during employment may be required depending on work assignment.

Revised 3/14/83, 8/6/02, 5/5/10