

ENVIRONMENTAL PLANNER

DISTINGUISHING FEATURES OF THE CLASS: The Environmental Planner is a professional position responsible for the development and coordination of various community environmental planning projects. General supervision is received from the Director of Planning and/or Chief Planner. The work involves reviewing and analyzing sewer and water systems or extensions; solid waste management systems; storm water management plans; flood and erosion control; etc. The Environmental Planner provides technical assistance, pertaining to local, state, federal programs and regulations including NYC Watershed Rules and Regulations, to other planners, developers, town and village zoning officers and planning boards, and business and industries within the County. Does related work as requested.

TYPICAL WORK ACTIVITIES: (Illustrative only) Prepares and reviews written technical reports and material relating to water and wastewater systems or tie-ins, solid waste management, storm water management plans, flood and erosion control, and hazard waste sites; Provides technical assistance to local boards, zoning officials, code enforcement officers, planners, and local businesses or industries, regarding local, state, federal programs and regulations including New York City Watershed Rules and Regulations; Attends meetings with public officials, planners, businesses and industries, and NYC Department of Environmental Protection with respect to planning and development within the County; Coordinates with national, state and local officials on technical aspects of developments plans; Conducts staff conferences and committee meetings for coordinating reviews involving land use or development issues; Address lay and professional groups in connections with regional environmental planning programs; Prepares environmental reviews and environmental planning programs; Prepares and reviews SEQRA & NEPA documents in relation to local and regional projects; Reviews subdivision and site plans with particular emphasis on sewer and water hookups, impervious surface regulations, and drainage patterns and/or runoff; Investigates complaints on environmental damage; Investigates complaints of undue hardship regarding watershed regulations. Prepares, submits and administers grant applications.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of local, state, and federal programs and regulations applicable to environmental issues including New York City Watershed Rules and Regulations; Good knowledge of the techniques, principles, and problems involved in community and environmental planning; Good knowledge of the technical aspects of sewer and water systems, storm water management, solid waste systems, hazardous waste remediation, and flood and erosion control; Ability to compile detailed data and prepare detailed reports; Ability to express oneself clearly and concisely, both orally and in writing; Ability to establish effective working relationship with regulatory and technical efforts, public officials, and the general public; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from a regionally accredited or NYS registered college with a Bachelors degree in engineering and one year engineering experience, which shall have included environmental projects such as sewer and water systems, solid waste, etc.; OR
- B. Graduation from a regionally accredited or NYS registered college or technical institute with an Associates Degree in Engineering Technology or related field and three years of engineering experience two of which shall have included environmental projects such as sewer and water systems, solid waste, etc. or five years of experience in assisting in civil engineering work, which shall have included at least three years involving environmental projects such as sewer and water systems, solid waste, etc.; OR
- C. Graduation from a regionally accredited or NYS registered college with a Bachelors degree in planning natural resource management or related field and two years experience, which shall have included experience in environmental projects such as sewer and water systems, solid waste, etc.; OR
- D. Masters degree in planning natural resource management or related field and one year of experience, which shall have included experience in environmental projects such as, sewer and water systems, solid waste, etc.; OR
- E. An equivalent combination of training and experience as defined by the limits of (A), (B), (C), and (D) above.

Adopted 1/22/97

Reviewed 8/9/02; 8/24/07: 3/2/10

Revised 8/20/02