

## MENTAL HEALTH CLINICIAN

DISTINGUISHING FEATURES OF THE CLASS: This is an entry-level position involving the performance of psychotherapy in helping clients with social, emotional, and related difficulties associated with their disability. The Mental Health Staff Clinician functions under the general direction of the Director of Community Mental Health Services with leeway allowed for the exercise of independent judgment in the performance of clinical duties. Employees in this class are expected to collaborate and cooperate as needed with professionals of various agencies in order to affect better client care. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only) Provides treatment and therapy services to individuals, groups and families; Makes detailed analyses of test results, carries on necessary interviews to obtain complete information in each case and prepares diagnostic reports for case records and for presentation to staff as required by NYS regulations and departmental policies; Participates in the intake, screening and diagnostic activities of the clinic (exclusive of medical examinations); As a member of the clinical multi-disciplinary team, may participate in staff conferences devoted to diagnoses, treatment, planning and administration; May participate in various "outreach" activities through various community campaigns; Refers clients to community support groups to aid them in recovery from disabling conditions.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of counseling, therapy and social work practices; Thorough knowledge of the factors that contribute to behavioral health disorders, such as, mental illness, functional deficits and disabilities; Good knowledge of the diagnostic manual for mental health disorders; Good knowledge of community resources and how to use them effectively; Good organizational and writing skills; Ability to establish relationships with professional associates, clients and others in the community; Good Judgment; Ability to follow directions; Exhibits computer proficiency in the maintenance of the electronic health records, which includes, typing, keyboarding, and email; Physical condition commensurate with the demands of the position.

### MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Human Services or closely related field.

NOTE: Human Services are defined as social work, family therapy, psychology, counseling, rehabilitation, early childhood development, mental health, developmental disabilities, gerontology or closely related field.

NOTE: Must possess a professional license issued by NYS Education Department and a current registration in one of the following areas: Social Work (LMSW, LCSW) or Mental Health Practitioner (LMHC, LMFT, LCAT, or Psychoanalyst). [The minimum qualifications for receipt of your LMHC or other approved certifications are mandated under Article 163 of New York State Education Law.]

NOTE: Possession of a valid New York State driver's license is required at time of appointment and maintained during employment.

Adopted 3/19/18